

Roads and Bridges Development Corporation of Kerala Ltd.(RBDCK)
(A Government of Kerala Undertaking)
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Ref No: RBDCK/ T 301/2025/44

05.11.2025

**EXPRESSION OF INTEREST (EOI) FOR ENGAGING MEMBERS OF A DISPUTE
RESOLUTION BOARD (DRB)/ DISPUTE AVOIDANCE AND ADJUDICATION
BOARD (DAAB)**

1. Introduction

Roads and Bridges Development Corporation Kerala Limited (hereinafter referred to as "the Employer") has taken up the many contracts for the construction of various roads and bridges projects within the State of Kerala.

In accordance with the Conditions of Contract (which are mainly based on the FIDIC standard form), the Employer wishes to establish a Dispute Resolution Board (DRB) / Dispute Avoidance and Adjudication Board (DAAB) to assist in the amicable resolution of disputes that may arise during the execution of the works.

The Employer hereby invites Expressions of Interest (EOI) from suitably qualified and experienced individuals to be considered for appointment as members (including the Chairperson) of the DRB.

2. Scope of Services of the DRB/DAAB Members

The DRB members will be required to perform the following duties, among others, as detailed in the Dispute Board Agreement (DBA), which will be entered into by the Employer, the Contractor, and each DRB member:

- Become familiar with the project and the site conditions through regular site visits and meetings.
- Provide informal assistance and opinion to the parties in resolving potential disputes.
- Give a written recommendation on any dispute referred to it by either party in accordance with the Contract conditions.
- Remain impartial and independent of the Employer and the Contractor throughout the tenure.

3. Eligibility and Qualification Criteria

Interested individuals should demonstrate the following qualifications and experience:

- **Professional Qualifications:** A degree in Civil Engineering or a related field; professional accreditation/membership with relevant professional bodies.
- **Experience:** A minimum of 20 years of experience in the design, construction, or contract management of major road and bridge infrastructure projects in a Government organization (Central/State/PSU) or large private construction firm, of which at least 2 years shall be in the rank of Superintending Engineer/Equivalent or above.
- **Dispute Resolution Experience:** Proven experience as a DRB member, Dispute Adjudication Board (DAB) member, arbitrator, or mediator on similar large-scale construction projects.
- **Knowledge of Contract Law:** Good working knowledge of relevant Indian Laws, FIDIC Conditions of Contract, Contract Management, Standard Specifications (e.g., MoRTH), and dispute resolution procedures/techniques (Arbitration/Mediation/Conciliation).
- **Impartiality:** Ability to act independently and impartially, free from any conflict of interest with either party involved in the contract.
- **Availability:** Availability to attend site visits and meetings throughout the project.

4. Submission Requirements

Interested applicants should submit the following documents as part of their EOI:

- A cover letter expressing interest in the position (clearly indicating if applying for a Member position or the Chairperson position).
- Latest Curriculum Vitae (CV) detailing relevant experience and qualifications.
- Details of similar assignments previously undertaken, including the nature, cost, location, and the applicant's role.
- A declaration of independence and absence of any conflict of interest with the Employer or the Contractor.
- Professional references.

5. Payment Conditions

The payment to the DRB members shall be in accordance with the terms set out in the tripartite Dispute Board Agreement. The general payment terms are expected to include the following:

- **Monthly Retainer Fee:** A monthly retainer fee will be paid to each member (including the Chairperson) to ensure their availability throughout the project duration. This fee shall be specified in the DBA and will remain fixed during project execution. Once the project is substantially completed or the DRB terminates its regular activities, this fee may be reduced (e.g., by 50%).

- **Daily Fee:** A daily fee will be paid for each day or part of a day spent on DRB activities, including attending site visits, meetings, hearings and travel. This fee shall also be specified in the DBA.
- **Expenses:** All reasonable out-of-pocket expenses incurred in connection with the member's duties (e.g., travel, accommodation, subsistence costs) will be reimbursed upon submission of supporting receipts.
- **Taxes:** All fees and expenses shall be inclusive of all taxes, duties, and other statutory levies applicable to the member.

Specific fee amounts will be discussed and agreed upon with the shortlisted candidates during the final selection process and incorporated into the DBA.

6. Selection Process

Shortlisted candidates may be invited for an interview or further discussion. The final appointment will be made by mutual agreement between the Employer and the Contractor, and the selected individuals will be required to enter into a formal Dispute Board Agreement.

7. Submission Details

Expressions of Interest must be submitted in a sealed envelope, clearly marked "EOI for DRB Member," or by email to the address below, by **17th November 2025**, no later than 05.00 PM.

Sd/-

Managing Director

Roads & Bridges Development Corporation Kerala Ltd

2nd Floor, Preethi building, MV Road , email :rbdckltd@gmail.com

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* The Employer reserves the right to reject any or all EOIs without assigning any reason.

Extension of Time

The last date and time for submission of the EOI is hereby extended up to 31.12.2025 at 05.00 PM. Accordingly, Sl. No. 7 of the EOI Ref. No. RBDCK/T 301/2025/44 is revised as follows:

Expressions of Interest shall be submitted in a sealed envelope, clearly superscribed “EOI for DRB Member”, or sent by email to the address given below, on or before 31st December 2025, no later than 05.00 PM.

Sd/-

Managing Director

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2nd Floor, Preethi building, MV Road , email :rbdckltd@gmail.com

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